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Teaching School & National Support School





Tudor Grange Academy Solihull
Handbook
2018

Welcome to Tudor Grange Academy

At Tudor Grange Academy Solihull we pride ourselves on providing opportunities for young people to excel both in and outside the classroom. We have built an excellent reputation nationally for our academic achievement and we are proud of the young adults who leave us with an educational experience that enables them to succeed personally, academically and professionally. As an Academy we have a strong commitment to traditional values and place a high priority on good behaviour and high standards. We work tirelessly to provide an environment where every child has opportunities to achieve their academic potential while developing as individuals who are able to navigate the various challenges of life with integrity, morality and kindness.

In 2017, 90% of Year 11 students achieved a good GCSE pass (4+) in both English and mathematics with 76% achieving 5+. 58% of our students achieved the English Baccalaureate. Our sixth form continues to expand with great success. The average grade for A Level entries is B-. We have an excellent track record of supporting students in successful applications to Oxbridge and the Russell Group of Universities. We also support students to secure places on the most competitive courses and on prestigious apprenticeship programmes.

Excellent teaching and learning along with a wide and varied curriculum contribute to the outstanding academic results students achieve at Tudor Grange Academy Solihull. As one of a small number of schools across the country to be designated as a National Teaching School, we have been recognised nationally for our outstanding practice and the support of inspirational teaching. As part of the Tudor Grange Academies Trust, we are able to share a variety of learning experiences and expertise with the other schools in the Trust: Tudor Grange Academy Worcester, Tudor Grange Academy Redditch, Tudor Grange Samworth Academy, Robert Smyth Academy, Market Harborough, Tudor Grange Primary Academy Haselor and Tudor Grange Primary Academy St James.

All departments in the Academy offer additional support and enrichment activities designed to reinforce enjoyment while deepening learning. In recent years, students have enjoyed opportunities to experience trips both in this country and abroad, including (to name a few): European music tours, science trips to CERN in Switzerland, Ski-ing in Europe and America, sports tours in Europe and South Africa, Duke of Edinburgh expeditions, history trips to Belgium and Holland, language trips to France and Spain, adventure tours to Nepal, water sports trips to France, geography field trips to Wales as well as a wide variety of day trips and evening events.

I am extremely proud to play a part in the educational experiences of our students and regard it as a privilege to serve this community as Principal of this Academy. It is always a pleasure to speak with students and hear them talk about their experiences of education and plans for the future. They are true ambassadors for the Academy.

Thank you.



Mrs C Smith
Principal



Student view

Tudor Grange is renowned for its high academic expectations and excellence. Whilst this can be daunting to students, the support from staff and fellow students is incredible. Whether you are worried about exams or just need someone to talk to there is always a door open where a member of staff is more than happy to drop their work and invest their full attention on you.

The teachers have visible passion and dedication for their subjects and will spend hours of their own time making extra resources, putting on additional study supports and working with each individual student. If you are dedicated and motivated to go above and beyond expectation, you will flourish.

One thing that stands out to me at Tudor Grange is how invested they are in you, not only as a student, but as a young person. Each student is actively encouraged to take part in wider curricular activities which include a vast range of sports, music and the arts. As students move through the school opportunities like peer mentoring, Duke of Edinburgh awards and Model United Nations are available as well as career workshops and guest speakers. All of them are focused on giving every student the support and advice they need to achieve their future aspirations, whether it is a specific career pathway, a university application or an apprenticeship.

Academia can take up a lot of time but remember to have fun, take advantage of all the amazing opportunities that come your way. I have been pushed above and beyond exceeding my own expectations but most importantly I have made fond memories along the way.

It will be hard work but it is definitely worth it and I hope you enjoy your time here as much as I have.



Grace Holmes
Year 13



Contents

The aim of this guide is to provide you with key information about the Academy to support the learning of your child both in the classroom and at home. It is an important element of the partnership between home and the Academy, aimed at giving the best opportunities to all our students. Please take some time to read through the details carefully and discuss the content with your child.

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- Student View.
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- Communication with home.
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- Security and Lost property.
- Lunch arrangements.
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- Consent to administer medicines.
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How do I make contact with the Academy

There may be times when you need to contact the Academy. The student services administrators can be contacted on 0121 705 5100 between 8.00 am and 4.30 pm (4.00 pm on Fridays).

If you wish to speak to your child's tutor or a specific member of staff please send in a letter addressed to the member of staff in question or to your child's college leader. Alternatively, you can make a note in your child's planner for him/her to show the member of staff or you can email (office@solihull.tgacademy.org.uk) the Academy and the receptionist will forward on the message.

The college structure

Your child will join a college upon entering the Academy and will remain within that college throughout their Academy career. All aspects of support for academic progress and pastoral care will take place within the college.

The college your child is allocated will not imply that he/she has a particular aptitude or interest as all students have access to the same curriculum provision, choices and facilities irrespective of the college they join. Tutor groups are of mixed ages, with 3-4 students from Years 7-11 allocated to each. This 'family grouping' will provide your child with the opportunity to learn about leadership, responsibility and to take an active role in supporting and encouraging other students. It will also provide your child with a much broader knowledge and understanding of all aspects of Academy life.

Tutor groups have approximately 20 students, allowing each tutor to really get to know their tutees. There are six colleges and each college is lead by a college leader. The colleges are:



Brunel



Darwin



Edison



Morse



Newton



Da Vinci

Academy policies

All key policies are available to download from the website (www.solihull.tgacademy.org.uk) or may be obtained from the Principal's PA, Mrs K Smith, on request.

Communication with home

The parent portal gives you access to timely information about the Academy and your child. Parents can use the portal to access their child's timetable, teaching groups, attendance, discipline record, exam timetable, school reports and TG Rewards. It will also enable you to sign up to the Academy's mailing lists and you will be provided with a login and password.

In addition, the Academy website includes a calendar of events, term dates and news updates. Please check this regularly for news and key dates. Several departments at the Academy now use Twitter to keep students, staff and parents updated on news and events.

When will my child attend?

The Academy day starts at 8.35 am and finishes at 3.00 pm, Monday to Friday inclusive.

Students are registered during each period of the day. The statutory registration of students takes place at 8.35 am and at 2.00 pm and prompt attendance is expected throughout the day.

Wider curricular activities take place before school, at lunch time and after school. Further information can be found on the following 2 pages and are subject to change from September 2018. The timetable for activities commencing in the Autumn term will be available on the Academy website.

In addition, there are study/homework facilities available in the sixth form study area until 4.00 pm, Monday to Thursday and until 3.30 pm on a Friday.

Wider curricular programme

At Tudor Grange Academy we offer an excellent choice of wider curricular activities. These activities are extremely popular with students and are invaluable for developing resilience, self confidence and teamwork. Great friendships are also often forged during wider curricular activities.

The wider curricular programme encompasses many activities, from sport and music to drama and dance. Throughout the year there are events that showcase the talents of our students and we encourage parents and other members of the school community to attend.

Many of our students represent the Academy, play for local clubs, receive district, county, national and international honours. We are very proud of our students and encourage them to take risks and do their very best.



Wider Curricular Programme*

Wider Curricular Programme						
Timings	Monday	Tuesday	Wednesday	Thursday	Friday	
Before School		Basketball All Years Sports Hall/Gym	Trampolining KS3/KS4 (alternation) Sports Hall	Badminton Satellite** All Years, Sports Hall **£2.50 per session	Handball KS3/KS4 (alternation) Sports Hall	
Sports - 7.30 - 8.15 am		GCSE PE Study Support Invitation Only P10	Table Tennis/Badminton KS3/KS4 (alternation) Sports Hall	Dance All Years Oak Hall/Gym	GCSE PE Study Support Year 11 OG5	
		Sixth Form Band 7.45 am - WKA Only Grade 7+	Flute Choir 8.00 am - All Years Any Grade			
Lunchtime	Junior Wind Band Beginner to Grade 4 C2		Sixth Form Band Period 2 - WKB Only Grade 7+			
After School	Boys Football Years 8 & 9 Back Field	Rugby Years 7, 8, 9 & 10 Back Field	Combined Cadet Force (CCF) Years 8-11 3.00 - 4.45 pm Outside Poplar	Boys Football Years 10 Back Field	Hockey All Years Courts	
	Girls Football All Years Front Field	Boys Football Year 7 Back Field		Indoor Cricket All Years Sports Hall	GCSE PE Study Support All Years OG5	
Sports - 3.00 - 4.15 am (unless stated)	Boys Football GCSE Study Support OG5	U18 Boys Football Team Training Back Field/Sports Hall		GCSE PE Study Support Year 11 OG5	GCSE PE Practical Moderation - Year 11 Invitation Only /Sports Hall	
	Language Leaders Year 10 OS4	GCSE PE Study Support Year 11 OG5	Dodgeball Satellite** Years 7, 8 & 9 5.00 - 6.00 pm Sports Hall **£4.00 per session	Chess Club OG5	Wind Band All Years Grade 3+	
	Art Club Years 7 & 8 3.15 - 4.15 pm - P3	Art & Photography Years 9, 10 & 11 'Open Studio'		Art & Photography Years 9, 10 & 11 'Open Studio'		
	Art & Photography Years 9, 10 & 11 'Open Studio'	Philclub 3.00 - 4.00 pm WG5		Cooking Club 3.00 - 4.30 pm OF2		
	Fermat Club (Maths) Years 7 & 8 3.00 - 4.00 pm - OG4					

* Please note that all activities are subject to change in September 2018.

Absences

A parent or guardian must telephone student services on 0121 705 5100 (choose option one) or email office@solihull.tgacademy.org.uk first thing in the morning, every day of an absence through illness. Please notify student services of any infectious or contagious illness occurring in the household of a student. In such cases, a student should not attend the Academy until a medical certificate has been submitted indicating that they are able to return to lessons.

Leave of absence

If a student needs to attend a medical appointment or requires a leave of absence for any other reason, a letter and the appointment slip or letter must be brought in from home. These should be taken to the receptionist in student services who will issue a leave of absence permission slip. The leave of absence should be obtained, in advance (except in an emergency).

Before leaving the Academy the student should report to student services and sign out. Students must be collected by parents from student services unless a letter, giving specific permission to leave the Academy alone, is received. On returning to the Academy the student should sign in immediately at student services before returning to lessons.

Students are expected to remain on site throughout the school day, however, in exceptional circumstances, a student may be allowed to go home for lunch. A formal written request should be made to the student's college leader requesting permission. If granted, a lunch pass will be issued and students would be required to sign out and in each day at student services.

Leave of absence for a family holiday

Family holidays should be taken during the Academy holiday period. Leave will not be granted for family holidays, unless under exceptional circumstances.

Requests for leave of absence should be put in writing to your child's college leader in advance. A leave of absence taken without permission will automatically be recorded as an unauthorised absence.

Travelling to and from the Academy

By car

In order to ensure the safety of all our students, parents who bring their children to the Academy by car should not bring their vehicles onto the Academy site and should be aware that their insurance cover is likely to be invalid if they do so. If, at the beginning or end of the Academy day, you are using your car to drop off or collect your child, please do so well away from the bus stops and entrances to the Academy. Out of respect to our neighbours please DO NOT park on or across their driveways.

Cycling to the Academy

We would like as many students as possible to cycle to/from the Academy and we have a cycle store, overlooked by CCTV, that is locked during Academy hours. Your child would be expected to lock their bicycle using a suitable cable and wear a cycle helmet (these can be stored in the bag store during Academy hours).

If you are satisfied that your child is safe to cycle to the Academy then they can start straight away, once the reply slip on the cycle permission form has been completed and returned. We must also ask you to satisfy yourself that the bicycle is roadworthy. Permission to cycle to the Academy may be withdrawn if your child is seen riding inappropriately, unsafely or without a cycle helmet.



Travelling to and from the Academy

Public transport

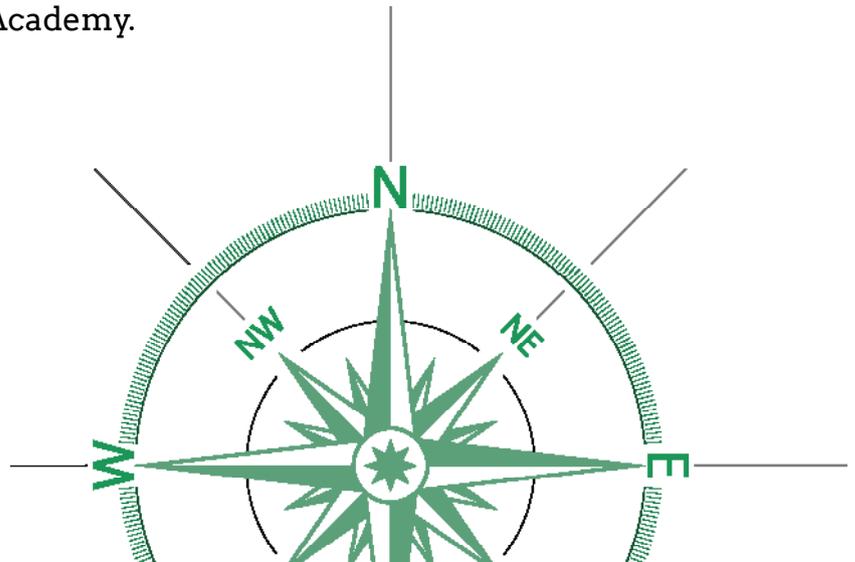
The Local Education Authority provides free transport to the Academy for secondary age students if the distance between home and the Academy exceeds three miles. Distances are measured by the nearest available route. Suitably timed bus schedules can only be guaranteed for students living within the Academy catchment area.

You must apply directly to the Local Authority for a bus pass. Students using public transport must show every consideration for other travellers. It is important to emphasise that students travelling to and from the Academy by bus will still be expected to serve Academy detentions and study support sessions from 3.00 pm onwards.

Walking to the Academy

Any students walking to the Academy should use public footpaths and, wherever possible, should walk with a friend. For safety reasons students should not travel to or from the Academy by way of the park. Students should also avoid walking through the private grounds of the flats near the Academy.

Good standards of behaviour and respect for all our neighbour's property and privacy are expected at all times; students should be aware that whilst they are wearing the Academy uniform they are representing the Academy.



How will my child know what books to bring?

Your child should check their timetable each evening and pack their bag ready for the next day.

All students are issued with their own planner at the beginning of each term for this purpose.

It acts as :

- A diary for daily work.
- A place to record work to complete at home.

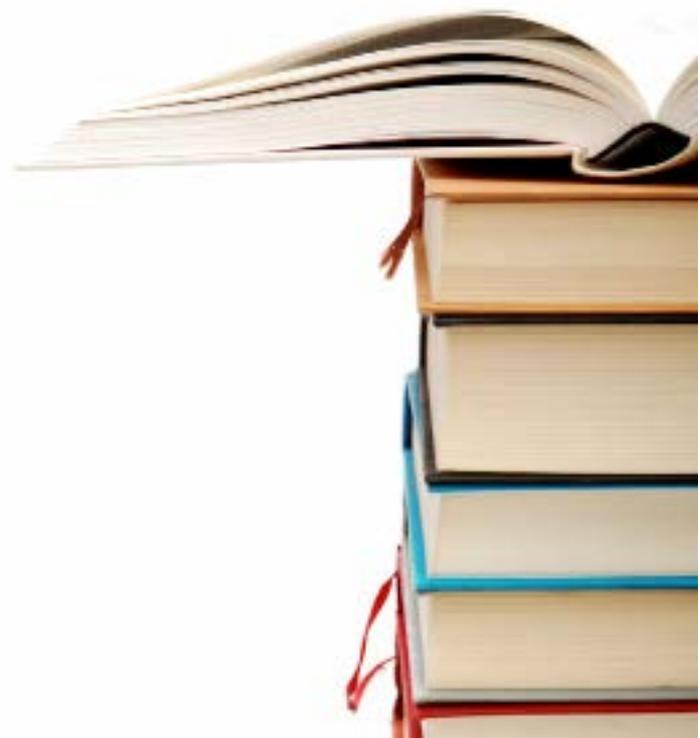
Students are expected to enter the following information daily:

- Full particulars of any homework set, written clearly.
- Day/date when completed homework is due and any special arrangements for handing in.

The planner is an important record document; we therefore expect students to maintain them appropriately.

Students will be expected to replace their planner if they are not maintained impeccably.

We would encourage you to check your child's planner regularly in order to satisfy yourself that homework has been properly completed.



What equipment will my child need?

- Pencil case.
- Good quality ball-point pens (including an orange, pink and purple pen for RS lessons).
- Pencils - a variety (2B and 4B for Art).
- Coloured pencils.
- A 30 cm plastic ruler.
- Highlighter pens.
- A pair of blunt ended scissors.
- A rubber and pencil sharpener.
- A glue stick.
- An inexpensive pair of compasses and a 180° or 360° protractor.
- An inexpensive set of earbuds or headphones (to be kept in inside pocket of blazer).
- A Calculator - CASIOFX-83GT PLUS will be available to purchase from the Mathematics Department in September (current price £7.00); alternatively it should be available to purchase from high street stores e.g. WH Smith.
- A rough note book.
- An art sketch book available from the Academy (£1.00).
- Collins pocket English dictionary.
- Collins pocket French, German or Spanish dictionary (depending which language is to be studied).
- Please note that for safety reasons liquid ink erasers, such as Tippex, are not allowed.



What should my child wear to the Academy?

We are very proud of our high uniform standards as this is achieved through the partnership between the Academy and home. To enable you to support the Academy in maintaining uniform standards the full uniform requirements are listed below.

Blazer

Green with Academy badge on pocket, single breasted, two-button blazer. Blazers are to be of the green shade specified by the Academy.

Shirt

Boys - White buttoned to the neck with enough material allowance to remain tucked into waistband. Optional, for summer wear only, white short-sleeved shirt.

Girls - Apple green shirt style, buttoned to the neck with enough material allowance to remain tucked into waistband. Optional, for summer wear only, apple green short-sleeved open necked shirt.

Tie

Official Tudor Grange Academy clip on tie, reaching the waist. Ties should not be tucked into shirts.

Pullover

Boys - Medium grey with v-neck in green/gold Academy colours or plain medium grey with v-neck.

Girls - Bottle green plain v-neck, long sleeved, pullover or cardigan. Roundnecks and sweatshirts are not permitted.

Trousers

Boys - Dark grey of an orthodox style, not unduly tapered or flared and without front pockets.

Girls - Dark grey with the Tudor Grange logo on the waistband. These are only available from the Academy stockist. No other colour or style of trousers is allowed.

Skirt

Grey pleated skirt with Tudor Grange logo on the waistband of regulation length (on or just above the knee - to allow some flexibility, skirts are acceptable as long as they become no shorter than 5 cm above the knee). These are only available from the Academy stockist.

No other style of skirt is allowed.

What should my child wear to the Academy?

Socks

Boys - Plain black or dark grey.

Girls - Grey or black ankle and knee length (knee length socks must not be worn **above** the knee). Tights must not be worn underneath socks.

Tights

Plain tights in black, grey or flesh coloured are allowed for all years (no patterns).

Shoes

Plain, dark brown or black with a maximum heel height of 5 cm and a maximum sole thickness of 2 cm (the heel height is measured from the ground to the welt up the back of the heel).

Boots, boot-style shoes, stiletto heels, sling-back shoes, canvas shoes, trainers and trainer style shoes are not permitted. If parents are not sure what the Academy views as "suitable" footwear they are advised to seek clarification before making a purchase.

Coats

Plain grey, dark green, dark navy blue or black with no stripes, designs, patterns or slogans. A minimal trim of fur is acceptable.

Scarves and gloves

Official Academy scarf only. Gloves must be plain black or dark green only.

Jewellery

Girls may wear 1 pair of plain gold or silver stud earrings (a matching pair, one in each earlobe).

In Years 10 and 11 only, girls may also wear one plain gold or silver ring and chain. Nothing else is permitted e.g. other body studs and bracelets.

Please note that jewellery cannot be worn for participation in PE. For this reason, we advise that girl's ears should not be pierced immediately prior to starting the Academy in September as plasters worn over earrings are not permitted.

Sunglasses

Students are permitted to wear sunglasses of plain appearance during periods of continuous sunshine. Sunglasses should not be worn inside the Academy buildings.

What should my child wear to the Academy?

Make-up

In Years 7, 8 and 9 make-up and nail varnish is NOT permitted.

In Years 10 and 11 a small amount of discreet make-up is allowed but lipstick, coloured lipsalve and nail varnish are not permitted. Students must not bring make-up into the Academy.

Hairstyles

Hair bands (girls) should be black, dark brown or bottle green, if worn. Hair slides or alice bands (girls) should be plain and brown, if worn.

Extreme hairstyles, cut and colour are not allowed on any occasion. Examples of extreme hairstyles would include close shaved (less than a number 2 cut), decoratively shaved, as well as, for boys, hair length below the collar. Two tone colouring, extensive highlighting and decorative braiding are not allowed.

If parents are not sure what the Academy views as “extreme” they are advised to seek clarification before any styling or colouring is undertaken.

Turbans

Black or dark green.

Hijabs

Black and pinned under the chin to stay on the head comfortably. Hijabs worn around the neck only are not permitted.

Hats

Not permitted except during extreme weather.

Academy bag

A bag fit for the purpose of carrying Academy equipment, books and folders. Small hand/shoulder bags and carrier bags are not allowed. Bags should be of discreet colour and design.

If parents are unsure about any uniform item, they are advised to seek clarification from the Academy before purchase.

Physical Education Kit

Compulsory kit for girls

Black/bottle green with logo - Haze Ladies Fit Polo Shirt

Black/white with logo - Cuatro Training Top

Black/white - Skort* OR Cuatro Shorts*

Black/bottle green with TGA letters - Sports Socks

Trainers

Gum Shield (to be purchased either from a shop or from your dentist)

***compulsory for girls to have either a Skort OR Cuatro Shorts, but may have both**

Compulsory kit for boys

Black/bottle green with logo - Vapour Polo Shirt AND Pro Tec Rugby Shirt

Black/white - Cuatro Shorts (highly recommended to have 2 pairs)

Black/bottle green with TGA letters - Sports Socks

Trainers

Studded boots and shin pads (to be worn for a range of activities on the playing fields)

Gum Shield (to be purchased either from a shop or from your dentist)



Optional extras for girls

Black/white - Cuatro Track Pants

Black/white with logo - Cuatro Training Top (highly recommended)

Black Sports Leggings

Black with TGAS printed on sleeve - Baselayer Top (highly recommended)

**Studded boots and shin pads (to be worn for a range of activities on the playing fields)

****The need for these items will be activity dependent and students will be given notice if they are required a half term before.**

Optional extras for boys

Black/white - Cuatro Track Pants

Black with TGAS printed on sleeve - Baselayer Top (highly recommended)



Please note

Students should bring their PE kit to all PE lessons (even if injured). If students are unable to take part in a practical way then they will be expected to play a full part in the lesson in a non-practical role (for example as a coach, umpire or match reporter) to ensure that they still get the most out of the lesson.

Academy uniform should not be mixed with non-uniform items. Academy bags should be an appropriate size and free of graffiti. The sports clothing specified in the uniform list must be worn for all PE lessons and for matches against other schools. All uniform must be clearly labelled. The use of laundry markers proves to be most effective in the return of mislaid items. When travelling to and from the Academy, whilst at the Academy and when representing the Academy at functions or matches, students must wear full Academy uniform. Uniform is also normally worn during educational visits.

Stockist

The Academy's approved local stockist for supplying uniform and clothing of the required style and colour is:
Early Years, 407-411 Stratford Road, Shirley, West Midlands, B90 4AA - t. 0121 733 1456 earlyyears-uniform.co.uk

What about security?



All articles of clothing and all personal property must be marked clearly with the owner's name. Whilst we try to ensure the security of cloakroom areas, such property is brought to or left on Academy premises entirely at the owner's risk.

A student is not allowed to borrow another student's property (including PE kit) with or without the consent of the owner.

Money or valuables of any kind must not be left in coat pockets. During practical activities such as PE, when blazers and other clothing may be left unaccompanied, money and valuables must be left with the staff in charge of the activity.

If your child forgets to bring anything to the Academy, they may telephone you from student services requesting that you bring in the article(s). The article(s) should be left, clearly labelled with name and tutor group, at student services to be collected by your child.

Mobile phones should, **under no circumstances**, be brought into the Academy. Contact between students and parents (and vice versa) can always be made through the student services office.

Lost property

Loss of property must be reported without delay. Those who find lost property must hand it in to either student services reception or oak reception. If a student loses something, he/she should, in the first instance, retrace their steps and look for it in the most obvious places. Lost PE kit will initially be held in the PE office before being transferred to lost property. Students who have lost items of property may check lost property, located in the cloakroom, either before school, during morning break, at lunch time or after school.

Cloakroom

The Academy provides a cloakroom for students to store their Academy bags, coats and PE kits. The cloakroom is located next to the student services office and is supervised by adult cloakroom assistants before school, during morning break, at lunch time and after school. Students hand in their belongings and are given a numbered wristband in return. To retrieve their items, the wristband must be handed back in. Lost wristbands will incur a small charge.

What are the arrangements for lunch?

Students can either purchase food from Willow restaurant, Oak café, the Bonsai food bar or bring a packed lunch.

Students' lunch accounts can be credited using a debit or credit card online via ParentPay and you will be provided with login and password details. Parents are able to view their child's lunch account balance and the details of what is being purchased online via the ParentPay system.

Should you wish to pay with cash, a barcode can be provided to enable you to pay in cash at a local Paypoint outlet. If you would like to request a barcode please email the Finance Office financialservices@solihull.tgacademy.org.uk or alternatively telephone 0121 705 5100 (select option 6). The nearest Paypoint stores are the Co-op or Martins on Longmore Road, Londis on Yoxall Road or the One Stop on Prospect Lane. Alternative locations can be found on the Paypoint website at www.paypoint.com

If a student forgets their packed lunch or discovers that there are no funds in their account when they try to buy lunch they should go to the finance office in Willow building. A one-off loan will be provided to enable the student to have lunch and a member of the finance team will then contact parents immediately.

Students are identified in the restaurant, the café, the Bonsai food bar and the LRC by use of biometric data held for this purpose. This involves a finger scan which is converted into numerical data and stored for each student. No register of fingerprints is kept, nor is it possible to reconstitute a finger print from the data we hold.

If you are unwilling to have your child's biometric information used in this way, or would like to talk further about this please contact Mr C Key, Executive Finance Officer.



TG Catering Services



What about homework?



We believe that each student's education is enhanced where there is shared understanding of what the Academy expects and how parents and teachers can work together in this important area. At Tudor Grange Academy, we expect all students to undertake homework on a regular basis and staff will support this policy by setting meaningful homework at appropriate times.

We recognise that students work at different speeds and that, as a result, homework may take longer for some than for others. We try to ensure that homework requirements are reasonable and that tasks set are suitable to the student's needs and abilities. We encourage a range of different homework tasks to be set, some homework will be small tasks that need to be completed on the day set and handed in the next day, whilst at other times homework will be set over an extended period.

We believe students benefit more from homework when it is supported by parents and one particular way in which you can help support your child is by trying to ensure that they have the best possible conditions for homework to be undertaken successfully. As a guide, we would suggest :-

- Creating a quiet space where homework can be completed.
- Providing paper, pens and other resources to allow it to be completed to a good standard.
- To try and minimise distractions during this time (such as television, phones or computers for example).
- Building time into the week to check homework has been completed.

To help students and parents manage their homework responsibilities we use the 'Show My Homework' programme, which is an easy to use online homework management system with many benefits for parents, teachers and students. Using this platform, teachers create and publish the homework online with a due date, which then appears in a personalised homework calendar for each student, along with any other details such as resources, internet links or worksheets. 'Show My Homework' is also available as an app for parents or students to use on their smartphones which, once logged in using your unique PIN number, will notify you and your child as to when homework is set and due, allowing you to fully support and manage homework as a parent.

If homework is not satisfactorily undertaken, we will take appropriate measures to encourage improvement from the student. These measures could include penalty marks, detentions or catch-up/study support periods after school.

If any student or parent have any concerns regarding the frequency, volume or value of the homework being set, please do not hesitate to contact your child's tutor. Similarly, if the form tutor or subject teacher feels there are concerns over homework, they may also contact home to make parents aware of the concern and suggest ways the issue could be resolved.

A+ **A** **A-** **B+** **B** **B-**

Photographic images

At Tudor Grange we take the issue of student safety very seriously. Research has shown that using digital images and videos in education can motivate and enthuse students, help encourage creativity and improve communication and team-working skills.

At the Academy we would like to use images of students for educational and promotional purposes on the Academy website, in both printed and digital publications. Academies, however, have a duty of care towards students, which means that students will remain unidentifiable in digital images, reducing the risk of inappropriate contact if images are used in this way.

If you are unwilling for images of your child to be used in this way please indicate this on the appropriate form.

Consent to administer medicines

Academy staff are unable to administer medication to students. However, if your child needs to take prescribed medication during the Academy day, student services will be able to do this, but only on receipt of a signed consent to administer medicines form. The forms are available from the student services reception or Oak reception.

In confidence

If there are circumstances at home which may affect your child's work or behaviour (e.g. illness in the family), please notify the Academy. Such information will be treated with discretion, although, with your permission, teaching staff will be informed in general terms that there is a problem.

In case of financial hardship please do not feel embarrassed to notify the Academy. Naturally, the matter will be treated with the utmost discretion and no child will be made to feel uncomfortable. In certain cases, the Academy may be able to assist through an educational scholarship, or funds available from the Parents Teacher's Association, provided that we know a problem exists.

Year 7 transition trip

In the Autumn term your child will have the opportunity to go on a transitional adventure experience to Condover Hall in Shropshire. The aim is to support students in their move from primary to secondary school where they will be encouraged to make new friends, learn new skills with new people whilst having lots of fun!

Condover Hall was built in 1586 and is a Grade I Elizabethan Mansion. Set in 78 acres of fantastic countryside and gardens your child will experience history, beautiful surroundings and state of the art activities during their stay. Learning outside the classroom is essential to a well-rounded education. The trip will focus on engaging students, providing enjoyable learning and help to develop life skills including:

- Learning to work together as a team.
- Achieving personal and team goals.
- Increasing self esteem and confidence.
- Conquering fears.
- Trying new and exciting activities.
- Experiencing living away from home.
- Respecting/valuing each others' abilities.
- Revealing undiscovered strengths.
- Solving problems/taking responsibility.

Quotes from some of our current Year 7 students who went on the trip in 2017:

"Condover Hall was an amazing experience. I made loads of new friends and had lots of fun."
- Poppy Elliot.

"I thoroughly enjoyed Condover Hall. The activities are endless and you will always be entertained. I highly recommend it, if you go you are in for a real treat." - Emile Wright-Taylor

"Condover Hall was fantastic. Thank you to Mr Paszkowski and his team for letting us have an amazing start to TG." - Holly Sammons

"Condover offered so many activities that were really engaging. I would love to go again as I think it is a great opportunity for everyone." - Lawson Tudor



Notes

