



Tudor Grange Academy Solihull  
Dingle Lane  
Solihull  
West Midlands  
B91 3PD

April 2022

Dear Parent/Carer

### Special Consideration in June 2022 Examinations: Updated Guidance

I have written to you previously outlining the measures that have been put in place by examination boards to support students taking GCSE and A-Level examinations in summer 2022. In addition to this, JCQ have recently supplemented their guidance on the special consideration process which now includes advice for **students displaying symptoms of Covid-19 or have a positive test result for Covid-19** during the summer examination season. This has been considered in the context of the most up-to-date guidance from the UK Health Security Agency (UKHSA) and will be updated by JCQ should there be any changes.

The JCQ guidance was published on April 8 2022 and can be found [here](#). Parents will want to read Appendix 1 (page 17 onwards) so that they fully understand the procedure if their son / daughter has prepared for the examination but is affected either on the day or is absent for an acceptable reason. JCQ have outlined the reasons where special consideration may apply and given case studies to help make this guidance easier to understand. If a student cannot attend an examination for any of the acceptable reasons, parents should inform Mr Wilson, the exams officer, via email – [Jwilson@solihull.tgacademy.org.uk](mailto:Jwilson@solihull.tgacademy.org.uk) – as soon as possible so that the special consideration process can be started.

Key points to note are listed below:

- Parents / candidates are reminded that the awarding of a grade through the special consideration process can only be made where they are absent from an examination or non-examination assessment component for **an acceptable reason**.
- The guidance states that *“a candidate who is staying at home and avoiding contact with others, in line with UKHSA guidance, at the time of an examination, is considered to be absent from the examination for an acceptable reason.”* This includes candidates who are displaying the symptoms described in the UKHSA guidance as advising them to stay at home (EG. a high temperature for those aged 18 and under) as well as those with a positive Covid-19 test result.
- There is **no requirement** for a candidate to complete a Covid-19 test to provide evidence of their absence from an examination.


JCQ have adapted **‘Form 14 – Self-certification for candidates who have missed an examination’** for parents and students to apply for special consideration. The form can be found [here](#) and on the school website in the ‘Examinations’ section. Parents should note that electronic signatures are not permissible and, for this reason, paper copies can be obtained from either Student Services or Oak Reception desk. A separate form must be completed for each individual examination missed and must be signed by both the student and parent and then handed in to Oak reception for submission by the school.

It is important to note that for the June 2022 series only, the awarding bodies will award a grade where eligible candidates have completed the assessment for at least one whole component within the specification. In addition, if a school suspects the authenticity of the details provided by a candidate within Form 14 they are advised to investigate the matter as suspected candidate malpractice using the usual procedures.



I hope this helps clarify any queries that you may have relating to the exceptional circumstances of Covid-19 this year.

Yours sincerely

A handwritten signature in black ink that reads "A. Wright". The signature is written in a cursive style with a large, looped 'A' and a stylized 'Wright'.

Mr A Wright  
Morse College Leader